Co-funded by the Erasmus+ Programme of the European Union

EACEA 586029-EPP-1-2017-1-RS-EPPKA2-CBHE-SP
IMPLEMENTATION OF DUAL EDUCATION IN HIGHER EDUCATION OF SERBIA

DualEdu +Erasmus

STEERING COMMITTEE MEETING

Sastanak steering komiteta

Prof. Dr.-Ing. Nenad Zrnić

Dr.-Ing. Žarko Mišković

Project management – status on 18th of June 2019

- Transfer of the first installment to partners – finished, except to Ministry and National Council in line with signed Partnership Agreement
- Transfer of installment for equipment costs – funds for relaunched procurement transferred to RS universities partners, except to VIŠER – 90%
- Report on technical implementation submitted – no negative comments till now!
- Financial Statement with request for 2nd pre-financing submitted together with Technical Report
- EACEA transferred to University of Belgrade 2nd pre-financing – new project exchange rate sent to partners via e-mail 10 days ago!
- 1st part of second pre-financing (2nd instalment) will be transferred to all partners which spent more than 70 % of first instalment.
- All partners need to sent filled, signed and stamped Annex V – Request for payment (for beneficiaries) – SUNP already sent Annex V
- Referencing of the ITRs remains: Home Institution Acronym - Host Institution Acronym - Travel start date - number of participant (e.g. UB-UDL- 17.04.2018-1)
- Please find referencing methodology in QUALITY MANUAL

Project management – status on 18th of June 2019

First Instalment – transferred!

			Merged			
Partner No.	**Name of Partner**	**Country**	**1st instalment of first pre-financing**	**2nd instalment of first pre-financing**	**EQ**	**FIRST INSTALMENT**
1	BG	RS	21.738,85	9.316,65	50.138,00	**81.193,50**
2	UNS	RS	8.971,20	3.844,80	48.050,00	**60.866,00**
3	DUNP	RS	7.813,75	3.348,75	48.050,00	**59.212,50**
4	UKG	RS	9.558,15	4.096,35	48.050,00	**61.704,50**
5	BMU	RS	5.225,50	2.239,50	61.625,00	**69.090,00**
6	VISER	RS	5.439,70	2.331,30	41.780,00	**49.551,00**
7	NCHE	RS	8.477,70	3.633,30	0,00	**12.111,00**
8	MPNTR	RS	9.992,50	4.282,50	0,00	**14.275,00**
9	NiCAT cluster Niš	RS	8.505,00	3.645,00	0,00	**12.150,00**
10	JGS - FH Joanneum	Austria	12.490,10	5.352,90	0,00	**17.843,00**
11	FORMASUP	France	11.551,75	4.950,75	0,00	**16.502,50**
12	Un. Leida	Spain	9.947,00	4.263,00	0,00	**14.210,00**
13	SAN - Spoleczna Ak.Nauk	Poland	8.002,75	3.429,75	0,00	**11.432,50**
14	POW - PowMio	Germany	11.209,45	4.804,05	0,00	**16.013,50**
			117.184,55	**50.221,95**	**297.693,00**	**465.099,50**

Project management – status on 18th of June 2019

First instalment – spent and declared!

DISTRIBUTION OF THE GRANT BY ORGANISATION (in EUR)									
Partner N°	Name of Partner	Country	PR/PA	1. Staff Costs	2. Travel Costs	3. Costs of Stay	4. Equipment Costs	5. Subcontracting Costs	Total Costs (in EUR)
P1	The University of Belgrade	Serbia	Partner Countries	16.873,00	4.465,00	5.160,00	30.341,31	-	**56.839,31**
P2	FH Joanneum Gesellschaft M.B.H	Austria	Programme Countries	15.720,00	730,00	1.080,00	-	-	**17.530,00**
P3	FORMASUP	France	Programme Countries	9.530,00	275,00	360,00	-	-	**10.165,00**
P4	Universitaty of Lleida	Spain	Programme Countries	17.407,00	550,00	840,00	-	-	**18.797,00**
P5	Spoleczna Akademia Nauk	Poland	Programme Countries	2.523,00	550,00	720,00	-	-	**3.793,00**
P6	PowMio	Germany	Programme Countries	13.372,00	1.100,00	1.920,00	-	-	**16.392,00**
P7	Belgrade Metropolitan University	Serbia	Partner Countries	-	3.320,00	6.480,00	61.587,83	654,86	**72.042,69**
P8	University of Novi Sad	Serbia	Partner Countries	-	4.235,00	8.280,00	-	55,42	**12.570,42**
P9	University of Kragujevac	Serbia	Partner Countries	-	3.885,00	6.840,00	47.373,96	-	**58.098,96**
P10	State University of Novi Pazar	Serbia	Partner Countries	-	2.815,00	3.960,00	47.039,75	-	**53.814,75**
P11	VISER	Serbia	Partner Countries	-	3.215,00	6.240,00	12.684,12	-	**22.139,12**
P12	Ministry of Education, Science and Technological Development	Serbia	Partner Countries	-	-	-	-	-	**-**
P13	National Council for Higher Education	Serbia	Partner Countries	-	-	-	-	-	**-**
P14	NiCat	Serbia	Partner Countries	2.211,00	3.365,00	4.800,00	-	-	**10.376,00**

Project management – status on 18th of June 2019

Second instalment (first part of 2nd pre-financing) – by PA?

Partner No.	Name of Partner	Country	1st instalment of second pre-financing	2nd instalment of second pre-financing
1	BG	RS	32.477,40	32.477,40
2	UNS	RS	24.346,40	24.346,40
3	DUNP	RS	23.685,00	23.685,00
4	UKG	RS	24.681,80	24.681,80
5	BMU	RS	27.636,00	27.636,00
6	VISER	RS	19.820,40	19.820,40
7	NCHE	RS	4.844,40	4.844,40
8	MPNTR	RS	5.710,00	5.710,00
9	NiCAT cluster Niš	RS	4.860,00	4.860,00
10	JGS - FH Joanneum	Austria	7.137,20	7.137,20
11	FORMASUP	France	6.601,00	6.601,00
12	Un. Leida	Spain	5.684,00	5.684,00
13	SAN - Spoleczna Ak.Nauk	Poland	4.573,00	4.573,00
14	POW - PowMio	Germany	6.405,40	6.405,40
			165.984,60	**165.984,60**

Project management – status on 18th of June 2019

New project exchange rate:

1 EUR = 117.9678 RSD

May 2019

Project management – status on 18th of June 2019

Erasmus+

Cooperation for innovation and the exchange of good practices sub-programme

TECHNICAL REPORT form

Programme	Erasmus+
Sub-Programme	Cooperation for innovation and the exchange of good practices
Action	Capacity Building in higher education
Sub-Action	Structural Projects
Call for Proposal	EAC-A03-2016
Project number	586029-EPP-1-2017-1-RS-EPPKA2-CBHE-SP
Agreement/decision number	20172962
Project Title	Implementation of Dual Education in Higher Education of Serbia
Language used to complete the form	English

Report on Technical implementation of the project (Interim Report) sent to Brussel (EACEA) on 14th of April 2019 and forwarded to all partners!

Project management – status on 18th of June 2019

XX-Y-ZZ-MM.YYYY

Institution Acronym – Researcher/**M**anager/**T**echnician/**A**dministrative – **Sequential number of the document in the same month** (different for each staff member who received the payment) – **Month.Year**

Example:

UB-R-01-11.2018

If different person from University of Belgrade (UB) received the payment as a Researcher in the same month his Joint Declaration Ref. No. would be: **UB-R-02-11.2018**

If different person University of Belgrade (UB) received the payment as a Technician in the same month his Joint Declaration Ref. No. would be: **UB-T-01-11.2018**

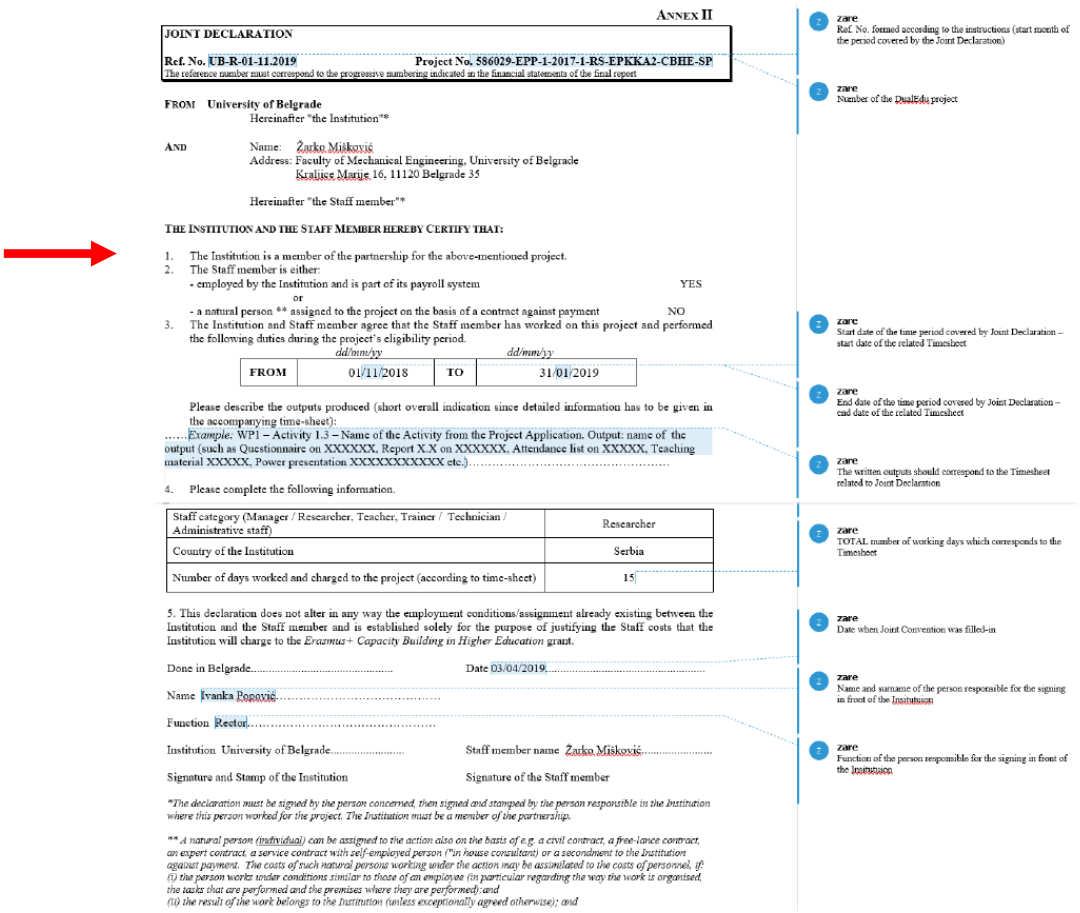
TIMESHEET Reference Number:

XX-Y-ZZ-MM.YYYY

Institution Acronym – Researcher/**M**anager/**T**echnician/**A**dministrative – **Sequential number of the document in the same month** (different for each staff member who received the payment) – **Month.Year**

Example: UB-R-01-11.2018

(Corresponds to JOINT DECLARATION)



ANNEX II

JOINT DECLARATION

Ref. No. UB-R-01-11.2019 **Project No. 586029-EPP-1-2017-1-RS-EPKKA2-CBHE-SP**
The reference number must correspond to the progressive numbering indicated in the financial statements of the final report

FROM University of Belgrade
Hereinafter "the Institution"*

AND Name: Žarko Mišković
Address: Faculty of Mechanical Engineering, University of Belgrade
Kraljice Marije 16, 11120 Belgrade 35

Hereinafter "the Staff member"*

THE INSTITUTION AND THE STAFF MEMBER HEREBY CERTIFY THAT:

1. The Institution is a member of the partnership for the above-mentioned project.
2. The Staff member is either:
- employed by the Institution and is part of its payroll system YES
or
- a natural person ** assigned to the project on the basis of a contract against payment NO
3. The Institution and Staff member agree that the Staff member has worked on this project and performed the following duties during the project's eligibility period.

	dd/mm/yy		dd/mm/yy
FROM	01/11/2018	**TO**	31/01/2019

Please describe the outputs produced (short overall indication since detailed information has to be given in the accompanying time-sheet):
Example: WP1 – Activity 1.3 – Name of the Activity from the Project Application. Output: name of the output (such as Questionnaire on XXXXXX, Report X.X on XXXXXX, Attendance list on XXXXX, Teaching material XXXXX, Power presentation XXXXXXXXXXX etc.)

4. Please complete the following information.

Staff category (Manager / Researcher, Teacher, Trainer / Technician / Administrative staff)	Researcher
Country of the Institution	Serbia
Number of days worked and charged to the project (according to time-sheet)	15

5. This declaration does not alter in any way the employment conditions/assignment already existing between the Institution and the Staff member and is established solely for the purpose of justifying the Staff costs that the Institution will charge to the *Erasmus+ Capacity Building in Higher Education* grant.

Done in Belgrade Date 03/04/2019

Name Ivanka Popović

Function Rector

Institution University of Belgrade Staff member name Žarko Mišković

Signature and Stamp of the Institution Signature of the Staff member

**The declaration must be signed by the person concerned, then signed and stamped by the person responsible in the Institution where this person worked for the project. The Institution must be a member of the partnership.*

*** A natural person (individual) can be assigned to the action also on the basis of e.g. a civil contract, a free-lance contract, an expert contract, a service contract with self-employed person (*in house consultant) or a secondment to the Institution against payment. The costs of such natural persons working under the action may be assimilated to the costs of personnel, if: (i) the person works under conditions similar to those of an employee (in particular regarding the way the work is organised, the tasks that are performed and the premises where they are performed); and (ii) the result of the work belongs to the Institution (unless exceptionally agreed otherwise); and*

zare
Ref. No. formed according to the instructions (start month of the period covered by the Joint Declaration)

zare
Number of the DualEdu project

zare
Start date of the time period covered by Joint Declaration – start date of the related Timesheet

zare
End date of the time period covered by Joint Declaration – end date of the related Timesheet

zare
The written outputs should correspond to the Timesheet related to Joint Declaration

zare
TOTAL number of working days which corresponds to the Timesheet

zare
Date when Joint Convention was filled-in

zare
Name and surname of the person responsible for the signing in front of the Institution

zare
Function of the person responsible for the signing in front of the Institution

Project management – status on 18th of June 2019

PROJECT TIMESHEET

Project number :	586029-EPP-1-2017-1-RS-EPPKA2-CBHE-SP
Surname :	
First Name :	
Institution :	
Country :	
Position :	Associate professor
Staff Category :	Administrative

Year	Month	Number of Days	Work Package	Description of tasks performed and outputs produced
			Management	Example: WP7 - Activity 7.2 - Steering Committee meetings. Transcription and writing of the minutes of the meetings - for meetings held during the all events included in the Kick off event. Output: Minutes of the meeting for Kick off event
			Quality	
			Development	
Total days:		**0**		

Signature of the staff member :

_____

Signature of the person responsible in the institution (where the staff member is employed) :

_____

Project management – status on 18th of June 2019

Analysis of the Action Plan: Planned/Realized Activities by Working Packages

WP1 - *Research and needs analysis*

Activity N°	Activity Title	Description of the activity carried out	Specific and measurable indicators of achievement
1.1	Analysis of EU practices and experiences	Review of EU and worldwide best practices and experiences in DHE is performed and results are presented in the appropriate Report	1 Report on the state-of-the-art DHE is prepared (DEV 1.3). It included the results of the survey of 10 DHE programmes from EU and worldwide (Germany, Hungary, Italy, Austria, United Kingdom, Portugal, Poland, Slovakia, France and Switzerland) in different industrial sectors. Report is publicly available at the DualEdu project website: https://dualedu.ef.uns.ac.rs/index.php/project/dissemination-and-exploitation
1.2	Study visits of EU partners	Transfer of knowledge and skills from programme countries institutions to Serbian HEIs is performed – through study visits to EU partners institutions	21 staff members from Serbian partner institutions carried out study visits to FORMASUP company, Lille, France (March 2018th). Attendance lists, 1 detailed Report (DEV 1.2.1), presentations and materials are available at the DualEdu Project website: https://dualedu.ef.uns.ac.rs/index.php/download/category/9-lille-meeting-18-03-21-03-2018 18 staff members from Serbian partner institutions carried out study visits to University de Lleida, Lleida, Spain (April 2018th). Attendance lists, 1 detailed Report (DEV 1.2.2), presentations and materials are available at the DualEdu Project website: https://dualedu.ef.uns.ac.rs/index.php/download/category/11-meetin-in-lieida 20 staff members from Serbian partner institutions carried out study visits to FH Joanneum, Graz, Austria (May 2018th). Attendance lists, 1 detailed Report (DEV 1.2.3), presentations and materials are available at the DualEdu Project website: https://dualedu.ef.uns.ac.rs/index.php/download/category/10-graz-meeting-03-05-04-05-2018 20 staff members from Serbian partner institutions carried out study visits to University of Social Sciences (UoSS), Lodz, Poland (May 2018th). Attendance lists, 1 detailed Report (DEV 1.2.4), presentations and materials are available at the DualEdu Project website: https://dualedu.ef.uns.ac.rs/index.php/download/category/12-lodz-meeting-21-05-22-05-2018 1 Report (DEV 1.2) which synthesise experiences from all listed study visit is also written and available at the: https://dualedu.ef.uns.ac.rs/index.php/project/dissemination-and-exploitation
1.3	Survey of companies needs for DHE in Serbia	Gathering of information, systematisation and analysis of needs and recommendations regarding Serbian companies' needs for DHE	The 1 Questionnaire with questions about the needs of Serbian companies for DHE is prepared. The 1 Report (DEV 1.3) that includes the results of the analysis of Serbian companies' needs for DHE is generated. The analysis includes information on 52 companies from different industrial sectors and 4 different regions (Belgrade, Nix, Čačak and Novi Pazar) in Serbia. Both Report and Questionnaire are available at the DualEdu website: https://dualedu.ef.uns.ac.rs/index.php/project/dissemination-and-exploitation

WP1 - *Research and needs analysis – next steps?*

The activities in WP1 were rescheduled by the Steering Committee at the kick-off meeting due to the delay in Grant Agreement signing (this, sequentially caused the delay of all related activities). Nevertheless, all activities are carried out during the first eight months of the project duration with higher number of key performance indicators than planned by the project proposal. The only discrepancy from original work plan is the visit to POWMIO company (Germany) which was, in agreement with Project Officer postponed to WP 4 and the second year of project duration. The same goes for one more study visit (FORMASUP, France) which needs to be organized in order to achieve the indicator of project progress (6 study visits) stated in the Logical Framework Matrix of the Project application

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EACEA 586029-EPP-1-2017-1-RS-EPPKA2-CBHE-SP
IMPLEMENTATION OF DUAL EDUCATION IN HIGHER EDUCATION OF SERBIA

WP2 - *Flexible and generic Dual Higher Education Model (DHEM) for Serbia*

Activity N°	Activity Title	Description of the activity carried out	Specific and measurable indicators of achievement
2.1	Development of a flexible and generic Dual Higher Education Model for Serbia	The document: Flexible and generic Dual Higher Education Model (DHEM) for Serbia that summarizes the needs and requirements of different stakeholders in DHE (companies, HEIs, students) is generated. This document presents a basis for generation of specific DHE programmes.	1 Flexible and generic Dual Higher Education Model (DHEM) for Serbia is developed (DEV 2.1) and published on the DualEdu project website: https://dualedu.ef.uns.ac.rs/index.php/project/dissemination-and-exploitation
2.2	Conference on DualEdu added value on industrial sector	The Conference on dual education added value on industrial sector is held in Niš, with involvement of representatives of partner countries and representatives of companies from industrial sector. Due to experience from programme countries and needs of domestic industrial sector, it shown the benefits of DualEdu on industrial sector with emphasis on improvement of competencies of DHE students.	1 Conference on DualEdu added value on industrial sector is realized, in Niš, Serbia, June 2018th. The conference was attended from 21 representatives of the companies, 8 representatives of the students and 24 persons from partners institutions. 3 Attendance lists, 1 detailed Report (DEV 2.2), presentations and materials are available at the DualEdu Project website: https://dualedu.ef.uns.ac.rs/index.php/download/category/14-nis-conference-14-06-15-06-2018 Photos from the conference are available at the gallery: https://dualedu.ef.uns.ac.rs/index.php/other/photo-gallery
2.3	Discussion Forum on the proposed DHEM model with key stakeholders and policy makers	Discussion Forum on the proposed DHEM model is held in Belgrade and it gave an opportunity to consortium obtain public opinions and ideas of key stakeholders and policy makers regarding flexible and generic DHEM. Different viewpoints on the subject.	1 Discussion Forum on the proposed DHEM model is realized, in Belgrade, Serbia, December 2018th. The conference was attended by 14 participants from Serbian project team and 27 key stakeholders' and policy makers' representatives. 1 Attendance list, 1 Minutes of the meeting, 1 detailed Report (DEV 2.3), presentations and materials are available at the DualEdu Project website: https://dualedu.ef.uns.ac.rs/index.php/download/category/19-discussion-forum-in-belgrade18-12-2018 Photos from the Forum are available at the gallery: https://dualedu.ef.uns.ac.rs/index.php/other/photo-gallery

WP2 - *Flexible and generic Dual Higher Education Model (DHEM) for Serbia – next steps?*

The activities in WP2 were rescheduled by the Steering Committee at the kick-off meeting due to the delay in Grant Agreement signing. Nevertheless, all activities are carried out during the first half of the project implementation so they will not affect the successful realization of the activities planned for the second half.

WP3 - *Creation of Legal and Other Conditions for Implementation of DHE in Serbia*

Activity N°	Activity Title	Description of the activity carried out	Specific and measurable indicators of achievement
3.1.	Creating amendments to the Law on Dual Education and Law on Higher Education of Serbia	The workgroup for Serbian Law on dual education modification is formed and the new draft version of the Law on dual model of studies in higher education is generated.	1 official workgroup (team) for Serbian Law on Dual education in HE modification is formed. 1 Draft version of the proposed amendments is prepared and submitted to the authorities (and prepared for voting in National Assembly). At the project website, the both documents are available: https://dualedu.ef.uns.ac.rs/index.php/project/dissemination-and-exploitation
3.2.	Creating amendments to the Labour Law	The workgroup for Serbian Labour Law modification is formed. Due to the changes in Serbian government policy, instead of making amendments to the Labour Law, the amendments dealing with the labour issues are integrated in the proposed draft of Serbian Law on Dual education in HE (Activity 3.1)	1 official workgroup (team) for Serbian Labour Law modification is formed and available at the DualEdu project website (DEV. 3.2): https://dualedu.ef.uns.ac.rs/index.php/project/dissemination-and-exploitation
3.3.	Creating amendments to the Accreditation Standards	The workgroup for Serbian HEI Accreditation standards modification is formed. Due to the changes in Serbian government policy, instead of making amendments to the HEI Accreditation standards, the amendments dealing with the quality of higher education are integrated in the proposed draft of Serbian Law on Dual education in HE (Activity 3.1)	1 official workgroup (team) for Serbian Labour Law modification is formed and available at the DualEdu project website (DEV. 3.3): https://dualedu.ef.uns.ac.rs/index.php/project/dissemination-and-exploitation MIRKO SAVIĆ

WP3 - *Creation of Legal and Other Conditions for Implementation of DHE in Serbia – next steps?*

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
3.4.	Discussion forum on draft proposals of amendments	15/10/2019	14/11/2019	At one of the participating organisations from Serbia	Organisation of the Discussion Forum on draft proposals of amendments	**Discussion forum on draft proposals of amendments**
3.5.	**Recommendations to HEIs in Serbia on how to implement DHE**	**15/04/2019**	**14/10/2020**	**At all participating organizations**	**Research, preparation and writing of the Recommendations to HEIs in Serbia on how to implement DHE. This document will synthesize the findings of pilot tests of the specific DHEMs and provide recommendations and guidelines to all Serbian HEIs for implementation of DHE**	**The Recommendations to HEIs in Serbia on how to implement DHE are published on project web site**

WP3 - *Creation of Legal and Other Conditions for Implementation of DHE in Serbia – next steps?*

Study visits plan for 2019:

1. **Mobility: during June** (in line with availability and transfer od 2nd pre-financing from EACEA) – Local Committee and Steering Committee in **Novi Sad** – **ALL PARTNERS**;
2. **Mobility: during September** – study visit to Germany **(Karlsruhe) – RS PARTNERS ONLY;**
3. **Mobility: during October** – Local Committee in **Kragujevac** – **RS PARTNERS ONLY**;
4. **Mobility: during December** – Local Committee and Steering Committee in **Novi Pazar** – **ALL PARTNERS**.

WP4 - *Pilot testing of the flexible and generic DHEM*

Activity N°	Activity Title	Description of the activity carried out	Specific and measurable indicators of achievement
4.1.	Identification and conceptual definition of specific DHEMs	At least 6 documents for 6 specific DHEMs (at least one per participating HEI) is being developed. The documents will describe the concepts of specific DHEMs and will represent a basis for presentation of specific DHEMs to companies.	**Each of Serbian HEI partner has partially specified its specific DHEM for pilot testing.**
4.6.	**Purchase of equipment**	**A large part (over 65%) of equipment for pilot testing is purchased and installed at the Serbian HEIs**	**1 Tendering procedure for equipment procurement was started in October 2018th. Out of 22 Equipment Lots (in total), only five didn't receive any offers (rest of them are to date delivered and installed in 5 Serbian HEIs) – so procurement procedure is already successfully finished for 15 Equipment Lots.**

WP4 - *Pilot testing of the flexible and generic DHEM – next steps?*

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
4.1.	Identification and conceptual definition of specific DHEMs	15/11/2018	14/07/2019	At all participating organizations	At least 6 documents for 6 specific DHEMs (at least one per participating HEI) will be developed. The documents will describe the concepts of specific DHEMs and will represent a basis for presentation of specific DHEMs to companies.	**Each of Serbian HEI partner has specified its specific DHEM for pilot testing.**
4.2.	Presenting specific DHEMs to companies and making agreements for participation	15/04/2019	14/01/2020	At all participating organizations from Serbia	Each HEI will present the concepts of specific DHEMs to at least 10 selected companies	**Concepts of specific DHEMs presented to at least 10 companies per HEI**
4.3.	Planning of pilot testing of specific DHEMs	15/04/2019	14/01/2020	At all participating organizations from Serbia	Each HEI partner from Serbia signs agreement for participation in pilot testing of specific DHEM with at least one company	**At least 5 companies involved in pilot testing are known**
4.4.	**Pilot implementation and testing of specific DHEMs**	**14/09/2019**	**14/06/2020**	**At all participating organizations from Serbia**	**HEIs develop detailed plans for pilot testing of specific DHEMs in cooperation with contracted companies. This plan will include the creation of the template of the three-lateral contract between students, company and HEI.**	**Plan for pilot testing is accepted by HEIs authorities** **6 HEIs are ready for implementation of pilot testing**

WP4 - *Pilot testing of the flexible and generic DHEM – next steps?*

4.5.	**Development of training materials**	**15/04/2019**	**14/02/2020**	**At all participating organizations from Serbia**	**Creation of learning and training material for specific DHEMs**	**Learning and training material created**
4.6.	Purchase of equipment	01/01/2019	31/07/2019	At all participating organizations from Serbia	At the moment, the relaunch of the remaining five Lots is started and it is expected that complete procurement procedure will be finished in next three months. 1 New set of tendering documents is available at the website of the Project Coordinator: http://www.bg.ac.rs/sr/univerzitet/nabavke/jnabavke.php	**5 remaining Equipment Lots acquired**
4.7	**Analysis of the results of pilot testing of each of specific DHEM of HEI-partners from Serbia**	**15/04/2020**	**14/09/2020**	**At all participating organizations from Serbia**	**This document provides the results of the analysis and summarizing of the individual HEIs reports on pilot testing**	**Report on the results of pilot testing is published on project website.**

WP5 - *Quality Assurance and Monitoring*

Activity N°	Activity Title	Description of the activity carried out	Specific and measurable indicators of achievement
5.1.	Creating quality and evaluation strategy and project quality monitoring	The quality and evaluation plan which includes project processes, policies, goals and Management Quality Manual is created. Quality Manual include chapters related to preventive and corrective measures of the project, hierarchy of responsibilities, communication flows and decision making, PR strategy and communication with external parties.	**1 Quality and evaluation strategy is developed and published in the 1 document titled 'Quality Control and Monitoring Manual' which is constantly being improved. It is also published on the DualEdu project web site: https://dualedu.ef.uns.ac.rs/index.php/project/quality-and-control**
5.2.	**Preparation of the interim evaluation report**	**Interim evaluation report which contains the results of the implementation of the DualEdu project, project key performance indicator evaluation and project goal success rate evaluation is developed.**	**1 Interim Evaluation Report**

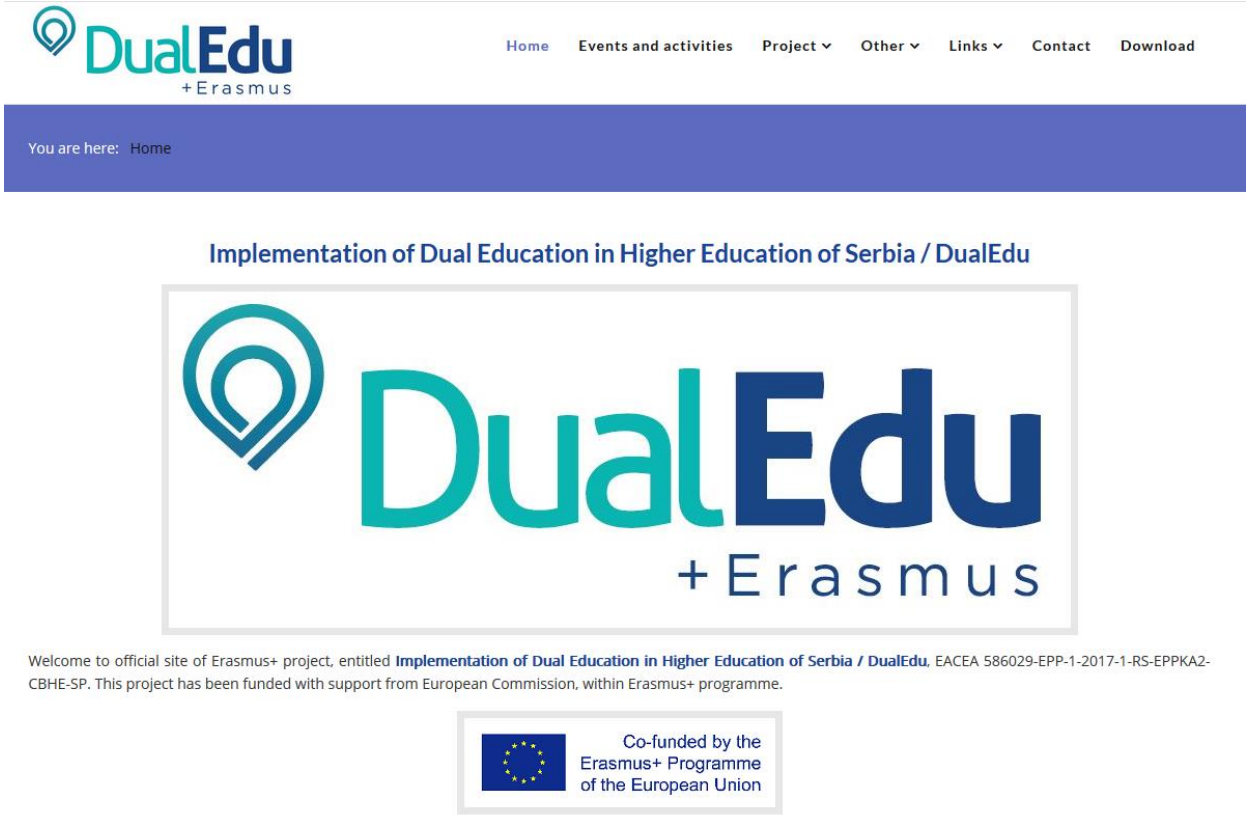
WP5 - *Quality Assurance and Monitoring – next steps?*

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
5.1	Creating quality and evaluation strategy and project quality monitoring	15/10/2017	14/10/2020	At all participating organizations	Continuous project quality monitoring	**0 unnecessary delays, 0 of the project goals unfulfilled**
5.2.	Preparation of the interim evaluation report	15/02/2019	14/04/2019	University of Belgrade	Interim evaluation report which contains the results of the implementation of the DualEdu project, project key performance indicator evaluation and project goal success rate evaluation will be uploaded to the project website.	**1 Interim Evaluation Report uploaded to the DualEdu project website**
5.3	**Preparation of the final evaluation report**	**15/07/2020**	**14/10/2020**	**University of Belgrade**	**Final evaluation report will be quality assurance report as executive summary of quality assurance throughout the whole project.**	**1 Final Evaluation Report is prepared and published on the project web site**

WP6 - *Dissemination and Exploitation of Results*

Activity N°	Activity Title	Description of the activity carried out	Specific and measurable indicators of achievement
6.1	Defining dissemination and exploitation plan	Definition and preparation of the dissemination plan. This document starts with the plan of visual identity of project (logo, site, motto) and then contains strategy on dissemination which predominantly describes all dissemination activities (conference, printing promotion material..), along with time table and allocation of responsibilities within the involved partners	1 Dissemination and Exploitation Plan is prepared and published on the DualEdu project web site: https://dualedu.ef.uns.ac.rs/images/fajlovi/Deliverable-6.1-Dissemination-and-Exploitation-plan-v-3.1.pdf
6.2	Preparation of dissemination products	Visual identity of the project is created: Project logo, project web site, project motto. Afterwards, all partners organize dissemination events in their own contexts in order to raise public awareness of the DualEdu issues.	The following dissemination products are developed and constantly used by consortium: 1 logo, 1 Roll-up banner, 1 project website, 1 Trello platform. DualEdu dissemination products are available at the: https://dualedu.ef.uns.ac.rs/index.php/download/category/5-visual-identity The project is presented to the public in at least 5 occasions (conferences, forums etc.), 1 TV interview and 3 publications. More at: https://dualedu.ef.uns.ac.rs/index.php/events-and-activities?limitstart=0

WP6 – Lead partner: UNS (Mirko Savić)





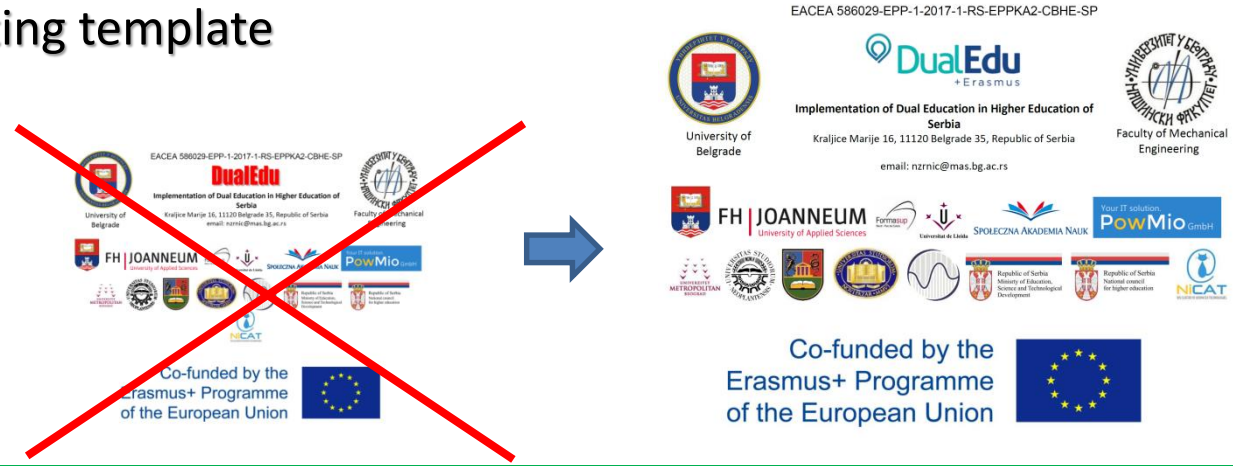
WP6 - *Dissemination and Exploitation of Results – next steps?*

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
6.2	Preparation of dissemination products	15/10/2017	14/10/2020	At all participating organizations	Visual identity of the project was created in initial phase: Project logo, project web site, project motto. Afterwards, all partners organize dissemination events in their own contexts in order to raise public awareness of the DualEdu issues.	Dissemination products are printed and presented to the public, in as many as occasions as possible, and appropriate news shown at the DualEdu project website: https://dualedu.ef.uns.ac.rs/index.php/events-and-activities?limitstart=0
6.3	Preparation of the interim dissemination and exploitation report	15/04/2019	14/07/2019	University of Novi Sad	Reports on interim dissemination and exploitation as steady activity throughout project duration. All partners organize dissemination events in their own contexts which follow the project goals.	IDER published on the project Web site
6.4	Preparation of the final dissemination and exploitation report	15/07/2020	14/10/2020	University of Novi Sad	This report will summarize the interim reports with reached achievements of dissemination due to project goals.	FDER published on the project web site
6.5	Final Conference	15/08/2020	14/10/2020	University of Belgrade	Organizing a final conference with the aim of demonstrating the overarching achievements of the project and the complexity of project work having been carried out, with a special emphasis on the main aim of the project i.e. the setting up DHE programs in Serbia.	Proceedings from the Final Conference published on the project web site

Analysis of the Project Implementation by Working Packages – WP6 – Lead partner: UNS (Mirko Savić)

Next steps?

- Regularly updating news on the project web-site (please inform colleagues from NS about provided activities)
- Publishing all the documents (reports drafted till now, dissemination plan and quality plan, etc.) on the project web-site
- Updating the Reporting template



WP7 - *Project management*

Activity N°	Activity Title	Description of the activity carried out	Specific and measurable indicators of achievement
7.1	Overall project management	Efficient overall project management.	6 Reports on overall project management prepared and published at the Project Trello platform (DEV 7.1.1, 7.1.2, 7.1.3, 7.1.4, 7.1.5, 7.1.6 and 7.1.7) https://trello.com/c/90QHTh9X/20-71-overall-project-management 1 successful monitoring visit by the national Erasmus office of Serbia, presented at the: https://dualedu.ef.uns.ac.rs/index.php/download/category/16-belgrade-monitoring-visit-19-06-2018
7.2	5 Steering Committee meetings	Preparation and organisation of the successful Steering Committee meetings	2 Steering Committee meetings are held. First one in Belgrade, December 2017th – during the kick off meeting, and the second one – in Kragujevac, July 2018th. 2 detailed Reports, Attendance lists, presentations and materials are available at the DualEdu Project website: https://dualedu.ef.uns.ac.rs/index.php/download/category/7-kickoff-meeting-11-12-2017 https://dualedu.ef.uns.ac.rs/index.php/download/category/17-kragujevac-meeting-04-07-05-07-2018
7.3	Local Committee meetings	Preparation and organisation of the successful Local Committee meetings	2 Local Committee meetings are held. First one in Belgrade, December 2017th – during the kick off meeting, and the second one – in Niš, June 2018th. https://dualedu.ef.uns.ac.rs/index.php/download/category/15-local-committee-meeting-in-nis-14-06-2018
7.4	Monitoring and interim report	Preparation of the Interim Report	1 Interim Technical Report prepared and uploaded to the EC website

WP7 - *Project management – next steps?*

Activity N°	Activity Title	Start date	End date	Place	Description of the activity to be carried out	Specific and measurable indicators of progress
7.1	Overall project management	15/10/2017	14/10/2020	At all participating organizations	Efficient overall project management.	6 new Reports on overall project management
7.2	5 Steering Committee meetings	15/10/2017	14/10/2020	At different participating organizations from Serbia	Preparation and organisation of the successful Steering Committee meetings	3 Steering Committee meetings
7.3	7 Local Committee meetings	15/11/2017	14/10/2020	At different participating organizations from Serbia	Preparation and organisation of the successful Local Committee meetings	5 Local Committee meetings
7.5	Preparation of final report	15/09/2017	14/10/2020	University of Belgrade	Preparation of Final Report.	1 Final Project Report prepared and delivered to the EC Commission

Discussion?

THANK YOU FOR YOUR ATTENTION!



Parole: ON THE ROAD TO SUCCESS, THERE ARE NO SHORTCUTS