EACEA 586029-EPP-1-2017-1-RS-EPPKA2-CBHE-SP

University of Belgrade

Implementation of Dual Education in Higher Education of Serbia

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Faculty of Mechanical Engineering

Co-funded by the Erasmus+ Programme of the European Union

KICK-OFF MEETING OF THE PROJECT

IMPLEMENTATION OF DUAL EDUCATION IN HIGHER EDUCATION OF SERBIA

FORMING OF THE MANAGEMENT STRUCTURES

MINUTES OF THE MEETING

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Project acronym:	DUALEDU
Project full title:	Implementation of Dual Education in Higher Education of Serbia
Project No:	586029-EPP-1-2017-1-RS-EPPKA2-CBHE-SP (2017-2962/001-001)
Funding scheme:	ERASMUS+
Project start date:	October 15, 2017
Project duration:	36 months

Abstract	This report represents the minutes of the kick off meeting – part referring to Forming of the Management Structures.

Title of document:	Forming of the Management Structures – DualEdu Kick Off meeting – Minutes of the meeting
Work package:	WP 7: Management
Activity:	7.2. Steering Committees Meetings
Last version date:	25/12/2017
File name:	KO_MoM_3.pdf
Number of pages:	9
Dissemination level:	Consortium

VERSIONING AND CONTRIBUTION HISTORY

Version	Date	Revision description	Partner responsible
v.1.0	22/12/2017	Creation of the first draft	UB (Zivana Jakovljevic)

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Activity Date: 11/12/2017

Organizer: University of Belgrade

Location: Faculty of Mechanical Engineering, University of Belgrade, Belgrade, Serbia

Present: 29 participants from partner organizations

Report:

This part of kick off meeting was opened at 11:30 on Tuesday, December 12, 2018 by Project Coordinator Prof. Dr. –Ing. Nenad Zrnic.. The venue of the meeting was at the Room 211 at University of Belgrade – Faculty of Mechanical Engineering.

At the beginning Prof. Zrnic raised the issue of decision making and he proposed to make decision with the majority of 50% +1 vote of the total members of Committee, and that 8 would be eligible majority. All present project participants agreed with this suggestion and the proposed decision making procedure is unanimously voted.

Ms. Olivera Mijatovic, UNIKG asked to add the following rule to the decision making: “If some of the partner institutions has doubt that the decision is not in accordance with Grant agreement, we will agree to suspend such decision until we obtain the confirmation from Brussels or from NEO”.

Prof. Zrnic emphasized that the Steering Committee would be the major decision body of the project with the following responsibilities:

- Review project progress and control the activities;
- Ensure that the project maintains its relevance;
- Be aware of relevant activities in other projects;
- Resolve any technical administrative or contractual issues, which have not been resolved by other means within the project;
- Be the overall quality manager of the project, controlling the overall quality of the Work Packages and check the quality of the deliverables.

It will consist of representatives from all partner organizations.

The following members were proposed from partner institutions for Steering Committee:

	Institution	SC Member
1	University of Belgrade	Prof. Dr.-Ing. Nenad Zrnić, Project coordinator
2	FH Joanneum Gesellschaft M.B.H. Graz	Prof. Dipl. Ing. Joaannes Haas
3	FORMASUP	Dr. Frederic Sauvage
4	Universidad de Lleida	Prof. Dr. Ferran Badia
5	Spoleczna Akademia Nauk	M. A. Emilie Szczygielska
6	PowMio GmbH	Dr. Dejan Ilic
7	Belgrade Metropolitan University	Prof. Dr. Dragan Domazet
8	University of Novi Sad	Prof. Dr. Aleksandar Grubor
9	University of Kragujevac	Prof. Dr. Nenad Stanisic
10	State University of Novi Pazar	Prof. Dr. Miladin Kostic
11	The School of Electrical and Computer Engineering of Applied Studies	Dr. Vera Petrovic
12	Ministry of Education, Science and Technological Development	Prof. Dr. Vladimir Dzamic
13	National Council for Higher Education of the Republic of Serbia	Prof. Dr. Miodrag Popovic
14	Cluster Ni-CAT	M. Sc. Goran Mladenovic

and they were unanimously voted.



Figure 1: Steering Committee Members

In addition, most institutions proposed Steering Committee deputy members as follows:

	Institution	SC Deputy Member
1	University of Belgrade	Prof. Dr. –Ing. Radivoje Mitrovic
2	FH Joanneum Gesellschaft M.B.H. Graz	Dipl. Ing. Hagen Hochrinner
3	FORMASUP	-
4	Universidad de Lleida	-
5	Spoleczna Akademia Nauk	M. A. Malgorzata Kowalczyk

6	PowMio GmbH	M.Sc. Nenad Vasiljevic
7	Belgrade Metropolitan University	B.Sc. Katarina Cvetkovic
8	University of Novi Sad	Prof. Dr. Mirko Savic
9	University of Kragujevac	Olivera Mijatovic
10	State University of Novi Pazar	Dr. Senad Ganic
11	The School of Electrical and Computer Engineering of Applied Studies	Prof. Dr. Goran Dikic
12	Ministry of Education, Science and Technological Development	-
13	National Council for Higher Education of the Republic of Serbia	-
14	Cluster Ni-CAT	M.Sc. Jana Stevanovic

which were unanimously voted as well.

The second governing body will be Local Committee and it will consist of representatives from all institutions from Serbia. It will monitor implementation and organization of activities in Serbia, and actively participate in dissemination of project results.

The following members were proposed from partner institutions from Serbia for Local Committee:

	Institution	LC Member
1	University of Belgrade	Prof. Dr.-Ing. Radivoje Mitrović
2	Belgrade Metropolitan University	Prof. Dr. Dragan Domazet
3	University of Novi Sad	Prof. Dr. Mirko Savic
4	University of Kragujevac	Prof. Dr. Nenad Stanisic
5	State University of Novi Pazar	Prof. Dr. Miladin Kostic
6	The School of Electrical and Computer Engineering of Applied Studies	Dr. Goran Dikic
7	Ministry of Education, Science and Technological Development	Prof. Dr. Gabrijela Grujic

8	National Council for Higher Education of the Republic of Serbia	Prof. Dr. Miodrag Popovic
9	Cluster Ni-CAT	M. Sc. Jana Stevanovic

and they were unanimously voted.



Figure 2: Local Committee members

In addition, most institutions proposed Local Committee deputy members as follows:

	Institution	LC Deputy Member
1	University of Belgrade	Dr. Zarko Miskovic

2	Belgrade Metropolitan University	M.Sc. Katarina Cvetkovic
3	University of Novi Sad	Dr. Dejan Jaksic
4	University of Kragujevac	Olivera Mijatovic
5	State University of Novi Pazar	Dr. Senad Ganic
6	The School of Electrical and Computer Engineering of Applied Studies	Dr. Aleksandra Grujic
7	Ministry of Education, Science and Technological Development	-
8	National Council for Higher Education of the Republic of Serbia	-
9	Cluster Ni-CAT	M.Sc. Goran Mladenovic

which were unanimously voted as well.

Finally, the WP managers for all WPs were proposed:

	Work Package	Lead organisation	WP leader
1	WP1	FORMASUP	Dr. Nathalie Leroy
2	WP2	Belgrade Metropolitan University	Prof. Dr. Dragan Domazet
3	WP3	University of Kragujevac	Prof. Dr. Nenad Stanisic
4	WP4	School of Electrical and Computer Engineering of Applied Studies	Dr. Goran Dikic
5	WP5	FH JOANNEUM Gesellschaft mbH	M.Sc. Maja Dragan
6	WP6	University of Novi Sad	Prof. Dr. Mirko Savic

7	WP7	University of Belgrade	Prof. Dr.-Ing. Nenad Zrnić Project coordinator

and unanimously voted.

Dr Zarko Miskovic emphasized that Work Package managers should suggest task leaders.

This part of meeting finished at 11:45.